Permission Letter for Publication of Students' Work or Photographs

Dear Parent or caregiver

I am seeking your permission to publish information about your child for the purposes of sharing his/her experiences with other students, informing the school community about school events and activities and recording student participation in projects or community service.

This information may include your child’s first name, class and information collected at school such as photographs, sound and visual recordings of your child, your child’s work and expressions of opinion such as interactive media. This may include class blogs, podcasts or videos made at school.

Our school communications include but are not limited to:

- Public websites of the Department of Education and Communities including the school website and other user contributions.
- Department of Education and Communities publications including the school newsletter and annual school report, promotional material published in print and electronically including on the department’s websites.
- Official department and school social media accounts on networks such as You Tube, Facebook and Twitter.

Parents should be aware that when information is published on public websites and social media channels it may be discoverable online for a number of years, if not permanently.

Whilst every effort will be made to protect the identity of your child, the Department of Education and Communities cannot guarantee that your child will not be able to be identified.

Please complete the permission slip and return to the school as soon as possible.
This consent, if signed, will remain effective until such time as you advise the school otherwise.

Sue Smith
Principal
3rd February 2015

Consent Form to Publish

I have read the permission to publish and:

☐ I give permission. (This signed permission remains effective until I advise the school otherwise).

If you wish to discuss this matter please contact the Principal Sue Smith.

Student’s name: ............................................................. Class: ..........................................................

Signature of parent/caregiver: ............................................................. Date: .................................